

## MINUTES

SIRMA I JOINT POWERS AUTHORITY  
WORKERS' COMPENSATION  
BOARD OF DIRECTORS MEETING  
**September 24, 2019**  
**8:30 AM**

William S. Hart Union High School District  
21380 Centre Pointe Parkway  
Santa Clarita, CA 91350

Call to order by President Sonia Pishevvar at 8:30am.

Roll call was taken and President Pishevvar announced the meeting had a quorum.

Acton Agua Dulce Unified School District	Absent
Antelope Valley Union High School District	Daniel Ramos
Gorman Joint School District	Joe Andrews
Keppel Union School District	Ward Lunneborg
Palmdale School District	Dawn Schmucker
Westside Union School District	Absent
William S. Hart Union High School District	Sonia Pishevvar

**Others present:**

Lisa Shaaban, Keppel Union SD, Alternate  
Ralph Peschek, William S. Hart UHSD, Alternate  
Angela Hatley, Alliant Insurance Services  
Jen Hamelin, CSAC EIA  
Eric Lucero, CSAC EIA  
Alejandra Salazar, CorVel  
Maria Brunel, POMS  
Karen Durley, POMS  
John Massari, Vinsa Insurance  
Heather Massari, Vinsa Insurance  
Stephanie Millhollon, York/Sedgwick  
Amanda Garcia, York/Sedgwick  
Tracy Swenson, CorVel  
Mike Corona, CorVel

A motion was made by Daniel Ramos and seconded by Ward Lunneborg to pull three items from the Consent Calendar; Financial Statement, Revised Budget 19/20 and Revised Member

Contribution Spreadsheet 19/20, and to accept the Agenda with those changes. Motion passed.

AYES:

- Daniel Ramos
- Joe Andrews
- Ward Lunneborg
- Dawn Schmucker
- Sonia Pishehvar

NOES: None

ABSTAIN: None

**Correspondence**

JPA Manager, Angela Hatley, reviewed the correspondence included in the JPA agenda package. This was information only.

**Closed Session Claims Settlements**

A motion was made to move to closed session by Daniel Ramos and seconded by Dawn Schmucker. The meeting proceeded to closed session by President Pishehvar at 8:43am with non-Board Members exiting the room.

AYES:

- Daniel Ramos
- Joe Andrews
- Ward Lunneborg
- Dawn Schmucker
- Sonia Pishehvar

NOES: None

ABSTAIN: None

Claims were presented by Alejandra Salazar of CorVel. Claims were presented by Stephanie Millhollon, York/Sedgwick.

Claimant	Claim Number	District
Aldo Lozano	1331-WC-17-0500498	Palmdale SD

Brenda Horta	1331-WC-14-0500437 & 1331-WC-14-0500458	Palmdale SD
Natalie Ussery	1331-WC-16-0500357	Palmdale SD
Norma Villa	1331-WC17-0500483	Palmdale SD
Janet Mayoral	1331-WC-16-0500359	Palmdale SD
Marjorie Estrella	1331-WC-17-0500497	Palmdale SD
Gladys Harshbarger	1335-WC-13-0500107	Antelope Valley UHSD
Esther Garcia	1335-WC-09-0500174, 1335-WC-10-0500213, 1335-WC-09-0500188	Antelope Valley UHSD

Claimant	Claim Number	District
Janie Serrano	20172000439	William S Hart
Leonard Friedman	20152000598	William S Hart
Beatiz Noguera	20152001732	William S Hart
William Freudiger	20152001415	William S Hart
Juan Trinidad	SRMA-005677	William S Hart
Richard Walsh	20172000416	William S Hart
Scott Gore	20182000144	William S Hart
Carle Manley	20182000025	William S Hart
Susan Armstrong	SRMA-001614 & SRMA-004060	William S Hart
Keith Nevius	20172000968	William S Hart
Crystal Rough	SRMA-006133	Westside USD

Sonia Cortes	20182000288 & 20172000358	Westside USD
Teresa Novy	20162000120	Keppel USD
Norma Stilley	20182001100	Keppel USD
Vincent Ciccirelli	SRMA-001993	Acton Agua Dulce USD

A motion was made by Daniel Ramos and seconded by Dawn Schmucker to accept the claims as presented.

AYES:

- Daniel Ramos
- Joe Andrews
- Ward Lunneborg
- Dawn Schmucker
- Sonia Pishehvar

NOES: None

ABSTAIN: None

**CSAC-EIA Program Services Review**

Jen Hamelin from CSAC-EIA reviewed the services provided to PWC members.

- The CSAC-EIA has purchasing power, created a separate education “tower” removing safety entities, provides services included in PWC membership as well as other optional services negotiated a member rates.
- CSAC-EIA is governed by member representatives. Rob Garza is a member of the CSAC EIA Claims Committee.
- Claims Standards changed July 1, 2019 to which each of the TPA’s must adhere for claims handling.
- Claims audits are conducted by CSAC EIA vendors every two years. Any TPA results that are below CSAC EIA expectations would conduct an interim audit at the expense of the TPA.
- Issues with CorVel audits require the move of claims handling from southern California to northern California with a target date of November 1, 2019.

- Expectations of all the TPA's is to provide excellent customer service and excellent technical claims handling with a focus on cost effective outcomes.

Eric Lucero from CSAC-EIA reviewed risk control services that are part of the PWC member services.

- Included are loss prevention consultation, ad hoc inspections, policy review templates, ergo training, help with IIPP, M&O training and food services training.
- Target Solutions is available and has an extensive video library.
- Target Solutions also has a new driver training program which is a series of modules taking 10-15 minutes in a sequence.
- Also, anti-harassment training, safety and tailgate topics.
- EIA TV webcasts are available.
- On the horizon is SAM Prevention Manual and more.

Eric Lucero and John Massari also discussed the Occumetrics physical abilities testing program for pre-employment. The equipment translates the physical abilities with any issues of the candidate fulfilling the particular job. It's \$60 per test. There are no brick and mortar locations and would possibly be housed at a member district office. Job descriptions are critical and need to be correct and up-to-date. This was information only.

### **Third-Party Administration**

A discussion was held regarding the Request for Information that was issued to allow both Palmdale School District and Antelope Valley Union High School District to review the capabilities of a TPA to potentially replace CorVel as their TPA. The members were updated as to the progress. This was information only.

### **JPA Administration Guide 19/20**

The 19/20 JPA Administration Guide was distributed in hard copy at the meeting and electronically. This was information only.

### **Review Service Provider Contracts**

A review of the JPA Service Provider Contracts was completed by the JPA Manager and outlined to the membership. No contracts are expiring in the near future. No action was taken.

### **Status of Excess Reimbursement**

The JPA Manager reviewed the run-off claims and the status of excess reporting and reimbursement. The next review will take place in February and be reported out to members. This was information only.

**Loss Control Fund**

The JPA Manager re-introduced a draft member allocation of loss control funds. At the Board’s direction, a sub-committee was formed to include Dawn Schmucker, Daniel Ramos and Sonia Pishehvar. The JPA Manager was also instructed to contact two other members to determine if they wished to be part of the subcommittee. A call will be initiated by the JPA Manager. No action was taken.

**Loss Control Update**

Maria Brunel from POMS and Associates introduced Karen Durley as part of the team and that she was formerly an ASCIP “Rent-A-Risk-Manager.” Maria noted that she had sent out CalOSHA wildfire regulatory standards. This was information only.

**CONSENT ITEMS**

- A. Approval of Minutes from May 21, 2019
- B. Treasurer’s Report as of 6.30.19
- C. Check Register as of 6/30.19

The consent items were introduced and a motion was made by Daniel Ramos and seconded by Joe Andrews to accept the items as presented. The motion carried.

AYES:

Daniel Ramos  
Joe Andrews  
Ward Lunneborg  
Dawn Schmucker  
Sonia Pishehvar

NOES: None

ABSTAIN: None

**Visitor's Comments**

None.

**Board Comments**

None.

**Manager Comments**

The JPA Manager reminded the Board that CSAC-EIA will be having member training in Ontario on November 7, 2019 from 9:00 to 1:30pm. CSAC-EIA will pay for travel expenses for up to three JPA members to attend. A copy of the meeting information/registration was previously sent to all members.

A reminder that invoicing has been sent for member contribution and the due date is approaching in October.

### **Claims Administrators' Comments**

Amanda Garcia announced that York Risk Services was purchased by Sedgwick and that there is no change to the claims team and they will keep the members updated with email and other logo changes.

Tracy Swenson of CorVel stated that they know the concerns and challenges to the two members with the relocation of their claim files. They appreciate the opportunity to rehabilitate the program.

The next meeting will be at the Lancaster School District on November 19, 2019.

### **Adjournment**

Daniel Ramos made a motion to adjourn the meeting which was seconded by Joe Andrews. The motion passed and the meeting adjourned at 10:20am.

AYES:

Daniel Ramos

Joe Andrews

Ward Lunneborg

Dawn Schmucker

Sonia Pishehvar

NOES: None

ABSTAIN: None