



MINUTES

SIRMA I JOINT POWERS AUTHORITY WORKERS' COMPENSATION BOARD OF DIRECTORS MEETING

May 18, 2021
8:30a.m.

VIRTUAL MEETING

1. The meeting was called to order at 8:31am by President Pishehvar.
2. Roll call was taken and a quorum was present.

Acton Agua Dulce Union School District, Agha Mirza
Antelope Valley Union High School District, not present
Gorman School District, Joe Andrews
Keppel Union School District, Ward Lunneborg, Lisa Shaaban
Palmdale School District, Dawn Schmucker
Westside Union School District, Rhonda Hanson
William S. Hart Union High School District, Sonia Pishehvar

3. **Approval of Agenda**

The JPA Manager requested to add item G, the We Tip contract extension discussion.

The JPA Manager requested a revision to Item 5 adding Denise Saenz as the Gorman School District Board of Director replacing Joe Andrews upon his retirement.

A motion was made by Joe Andrews to approve the agenda with the requested addition and was seconded by Rhonda Hanson. A vote was taken and the motion passed.

AYES:

Joe Andrews
Ward Lunneborg
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:

None

ABSTAIN:

None

Correspondence

The JPA Manager presented items of correspondence in the agenda package.

SIRMA I JPA response to PRISM regarding AmTrust claims audit dated 4.21.21

Article about changes to Official Medical Fee Schedule (OMFS) effective 4.1.21

Article about Senate Bill 335 shortening compensability decision time and increasing medical payments during delay

Letter from employer coalition opposing SB 335

5. Approval of Appointment of Board of Director

The Board received the Acton Agua Dulce USD Board of Education Resolution #20-21-12 designating Agha Ahsan Mirza as the district’s SIRMA I JPA Board of Director effective May 18, 2021. The Board also received notice that Denise Saenz was appointed as the Gorman School District Board of Director replacing Joe Andrews who is leaving office effective June 30, 2021.

A motion was made by Rhonda Hanson to receive Gorman’s Board of Director, Agha Ahsan Mirza effective May 18, 2021 and Gorman School District’s Denise Saenz as Board of Director effective July 1, 2021 and seconded by Dawn Schmucker. A vote was taken and the motion passed.

AYES:

Joe Andrews
Ward Lunneborg
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:

None

ABSTAIN:

None

6. Closed Session

The Board moved into closed session at 8:44am.

Claimant	Claim Number	District
Carol Cuthbert	1331-WC-18-0600417	Palmdale School District
Teresa Hyatt	1331-WC-09-0500387	Palmdale School District
Catherine Martin	1331-WC-07-0500318	Palmdale School District
Deborah Robinson	1331-WC-19-0000101	Palmdale School District
Christine Woods	1331-WC-17-0500496	Palmdale School District
Lori Mays Nazar	SRMA-002526	William S Hart UHSD
George Moles	20172000425	Westside USD
Maria Sanchez	2018200378	William S Hart UHSD
Anna Kassin	20162001359	William S Hart UHSD
Anna Kassin	20172001663	William S Hart UHSD
Anna Kassin	20192000309	William S Hart UHSD

Norma Castro De Hernandez	20152001959	William S Hart UHSD
Robert Irons	20172001521	William S Hart UHSD
David Cambaliza	20162000162	William S Hart UHSD
Joyce Giece	20192000394	William S Hart UHSD
Laura Dragaloski	20192000615	William S Hart UHSD
Delia Naverette	20192000580	William S Hart UHSD

Kristen Vanscourt of Adminsure presented the settlements and ratifications and then adjourned to the virtual waiting room.

Shaun Perryman of Sedgwick presented the settlements and ratifications.

B. As n informational item, Stephanie Millhollon of Sedgwick updated the Board about the claim of Eric Harris vs. William S. Hart UHSD as information only.

A motion was made by Dawn Schmucker to return to open session and was seconded by Joe Andrews. A vote was taken and the Board moved back into open session at 8:59am.

AYES:

Agha Mirza
 Joe Andrews
 Ward Lunneborg
 Dawn Schmucker
 Rhonda Hanson
 Sonia Pishevvar

NOES:

None

ABSTAIN:

None

President Pishevvar announced that action was taken.

7. JPA Administration

A. Pool Trustees' E&O/D&O Policy

The JPA Manager advised the Board that the Directors' and Officers' Errors and Omissions policy's renewal application had been completed and signed by President Pishevvar and submitted to Alliant Insurance Services. The policy is estimated to increase approximately 10% from the 20/21 premium of \$24,780.00 but the final policy and premium will not be available until June 1, 2021. The draft budget reflects \$27,500 for the premium. A motion was made by Dawn Schmucker to accept the renewal and ratify the final premium at the September meeting. The motion was seconded by Rhonda Hanson. A vote was taken and the motion passed.

AYES:

Agha Mirza
 Joe Andrews
 Ward Lunneborg
 Dawn Schmucker

Rhonda Hanson
Sonia Pishehvar

NOES:
None

ABSTAIN:
None

B. Establish Meeting Schedule for fiscal year 2021-2022

A motion was made by Rhonda Hanson and seconded by Ward Lunneborg to accept the meeting schedule with the corrected dates. JPA Manager to send members the final version via email. A vote was taken and the motion passed.

AYES:
Agha Mirza
Joe Andrews
Ward Lunneborg (Ward was excused, Lisa Shaaban representing Keppel)
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:
None

ABSTAIN:
None

C. Election of Officers

A motion was made by Rhonda Hanson and seconded by Lisa Shaaban to maintain the current slate of officers for President (Sonia Pishehvar) and Vice-President (Dawn Schmucker) and install Ward Lunneborg as Treasurer. A vote was taken and the motion passed.

AYES:
Agha Mirza
Joe Andrews
Lisa Shaaban
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:
None

ABSTAIN:
None

D. Designation of Official JPA Address

There is no change to the address as it remains the JPA President's school district.

E. JPA Membership

Broker John Massari updated the membership on efforts to expand the membership.

F. Conference Attendance

Member Rhonda Hanson requested attendance at CAJPA. Other Members will contact JPA Manager. JPA Manager will register members; members will be responsible to make travel and accommodation arrangements. A motion was made by Sonia Pishehvar and seconded by Rhonda Hanson to accept requests for attendance by member districts. A vote was taken and the motion passed.

AYES:

Agha Mirza
Joe Andrews
Lisa Shaaban
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:

None

ABSTAIN:

None

G. We Tip Contract

Two member districts use We Tip and the JPA pays \$1,000 annually. The contract term has been an automatic one year renewal. We Tip is requesting a 2-year agreement from May 2021 to April 2023 for \$1,000 annually.

Defer to September meeting.

8. Financials

A. Premium Contribution Spreadsheet 21/22

Lilian Vanvieldt Gray presented the Premium Contribution Spreadsheet for 21/22 that was an electronic handout. A motion was made by Rhonda Hanson and seconded by Dawn Schmucker to accept the Spreadsheet. A vote was taken and the motion passed.

AYES:

Agha Mirza
Joe Andrews
Lisa Shaaban
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:

None

ABSTAIN:

None

B. Budget (Preliminary/Final) for 21/22

Ritesh Sharma of Sedgwick presented the preliminary budget for 21/22 which ties into the previously accepted Premium Contribution Spreadsheet. A motion was made by Rhonda Hanson and seconded by Joe Andrews to accept the budget as final for 21.22. A vote was taken and the motion passed.

AYES:

Agha Mirza
Joe Andrews
Lisa Shaaban
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:

None

ABSTAIN:

None

C. Loss Control Fund Policy

A review of the Loss Control Allocation Fund Policy. Discussion about how the wording for the Loss Prevention Fund may be revised; loss prevention funds remain with the JPA, language to use loss prevention fund monies first then use safety credits. Any unused Loss Prevention Fund monies to be rolled into the following year to be spread amongst members using prorated calculation in policy. The continued discussion was to pay for the JPA-wide costs (POMS JPA meeting attendance) out of budget item for professional services. This was information only.

D. Premium Invoices for 21/22

The JPA Manager presented the upcoming premium contribution due dates advising Sedgwick would be sending out invoices. This was information only.

9. Loss Control

A. PRISM Risk Control Update

Scarlett Sadler from PRISM joined the virtual meeting and presented the PRISM loss control services. PRISM has five free safety management courses, has Active Violence Emergency Response Training (AVERT) which is 2 hour on-site course with up to 15 students at negotiated rates. Contact Scarlett. Target Solutions is Vector Solutions and there is a large catalog of training for educational members. The K-12 employee training matrix was previously sent to the membership. This was information only.

B. Loss Control Update

Maria Brunel from POMS and Associates shared that CalOSHA is going to vote this week on the Emergency Temporary Standards. POMS hosting risk control webinar this week. POMS has been conducting ergo evals, forklift training, has been back in the field doing training. This was information only.

10. Consent Items

- A.** Approval of Minutes from March 23, 2021
- B.** Treasurer's Quarterly Report as of March 31, 2021
- C.** Check Register as of April 30, 2021
- D.** Internal Financial Report as of September 30, 2021
- E.** Internal Financial Report as of December 31, 2021
- F.** Internal Financial Report of March 31, 2021

A motion was made by Rhonda Hanson and seconded by Ward Lunneborg to accept the consent items as presented. A vote was taken and the motion passed.

AYES:

Agha Mirza
Joe Andrews
Ward Lunneborg
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:

None

ABSTAIN:

None

11. Information

Visitor Comments

None.

Board Comments

President Pishehvar extended the Board's gratitude and appreciation for all the years of service by member Joe Andrews. Best wishes from everyone to Joe in your future endeavors. A crystal plaque of thanks was sent to Joe at the district from the SIRMA I Board.

Manager Comments

Manager has reached out to partners to have them connect with the newly appointed Board members.

Claims Administrators' Comments

Both Kristen Vanscourt from Adminsure and Amanda Garcia from Sedgwick presented a brief overview of their operational plans to minimize costs to the membership pertaining to the recently legislated increase in fees allowed for medical legal evaluations.

12. Adjournment

A motion to adjourn was made by Rhonda Hanson and seconded by Dawn Schmucker. A vote was taken and the meeting adjourned at 10:58am.

AYES:

Agha Mirza
Joe Andrews
Ward Lunneborg
Dawn Schmucker
Rhonda Hanson
Sonia Pishehvar

NOES:

None

ABSTAIN:

None