



## AGENDA

SIRMA I JOINT POWERS AUTHORITY WORKERS' COMPENSATION  
BOARD OF DIRECTORS MEETING  
May 18, 2021  
8:30a.m.

### VIRTUAL MEETING

Meeting URL: <https://alliantinsurance.zoom.us/j/99291188930?pwd=ZUMrdWRoTit5UVdWbU5QcUtDMzVodz09>  
Meeting ID: 992 9118 8930  
Passcode: 722882

Dial:

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1  
312 626 6799 or +1 646 876 9923 or +1 301 715 8592 or 877 853 5257  
(Toll Free) or 888 475 4499 (Toll Free)

Meeting ID: 992 9118 8930

Passcode: 722882

### Public Access to Call In

Contact: Heather Massari (661)948-5041

*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Angela Hatley by telephone at (909) 938-8906 or by email at [angela.hatley@alliant.com](mailto:angela.hatley@alliant.com). Requests must be made as early as possible and at least one (1) full business day prior to the start of the meeting.*

*Requests for use of Chromebooks by Board members must be made in advance.*

### **1. Call to Order**

## 2. Roll Call

Acton Agua Dulce Union School District  
Antelope Valley Union High School District  
Gorman School District  
Keppel Union School District  
Palmdale School District  
Westside Union School District  
William S. Hart Union High School District

## 3. Approval of Agenda

Items to be deleted or added according to G.C. §54954.2. These items are approved with a single roll call vote unless a Board member wishes to discuss or to remove an item. Action item.

## 4. Correspondence

Page 6

The President and/or Manager will present and review any correspondence received by the Authority. Information only.

## 5. Approval of Appointment of Board of Director

Page 22

Receive the Acton Agua Dulce USD Board of Education Resolution # 20-21-17 Designating Agha Ahsan Mirza as the district's SIRMA I JPA Board of Director. Action item.

## 6. Closed Session

### A. Claims Settlements and Ratifications

Page 24

As authorized by Government code §54956.95, the Authority will discuss possible settlement of claims pending against the Authority and/or ratification claims to be settled. Action item.

| Claimant                  | Claim Number       | District                 |
|---------------------------|--------------------|--------------------------|
| Carol Cuthbert            | 1331-WC-18-0600417 | Palmdale School District |
| Teresa Hyatt              | 1331-WC-09-0500387 | Palmdale School District |
| Catherine Martin          | 1331-WC-07-0500318 | Palmdale School District |
| Deborah Robinson          | 1331-WC-19-0000101 | Palmdale School District |
| Christine Woods           | 1331-WC-17-0500496 | Palmdale School District |
| Lori Mays Nazar           | SRMA-002526        | William S Hart UHSD      |
| George Moles              | 20172000425        | Westside USD             |
| Maria Sanchez             | 2018200378         | William S Hart UHSD      |
| Anna Kassin               | 20162001359        | William S Hart UHSD      |
| Anna Kassin               | 20172001663        | William S Hart UHSD      |
| Anna Kassin               | 20192000309        | William S Hart UHSD      |
| Norma Castro De Hernandez | 20152001959        | William S Hart UHSD      |
| Robert Irons              | 20172001521        | William S Hart UHSD      |
| David Cambaliza           | 20162000162        | William S Hart UHSD      |
| Joyce Giece               | 20192000394        | William S Hart UHSD      |
| Laura Dragaloski          | 20192000615        | William S Hart UHSD      |
| Delia Naverette           | 20192000580        | William S Hart UHSD      |

Sedgwick will update the Board about the claim of Eric Harris vs. William S. Hart UHSD. Information only.

## **7. JPA Administration**

### **A. Pool Trustees' E&O/D&O Policy Page 25**

Proposal for policy renewal 21/22. Ratify acceptance of quote. A majority vote.

### **B. Establish Meeting Schedule for fiscal year 2021-2022 Page 29**

Review recommended meeting schedule for fiscal year 2021-2022. Action item.

### **C. Election of Officers Page 31**

JPA Bylaws require the annual election of officers for President, Vice President, Secretary/Treasurer to serve the term of office established by the Board of Directors. Nominate officers and take action as necessary.

### **D. Designation of Official JPA Address Page 32**

The Board will establish the official JPA mailing address and take action.

### **E. JPA Membership Page 33**

The JPA's broker, John Massari of VINSA Insurance, will update the members with marketing efforts to attract new members to the JPA.

### **F. Conference Attendance Page 34**

California Association of Joint Powers Authorities (CAJPA) annual conference September 21 to September 24, 2021, South Lake Tahoe. Information and action item.

## **8. Financials**

### **A. Premium Contribution Spreadsheet 21/22 Page 35**

Review Premium Contribution Spreadsheet for 21/22. Action item.

### **B. Budget (Preliminary/Final) for 21/22 Page 36**

A preliminary budget shall be passed by June 1 and on or before September 1 and the final budget shall be adopted. Discussion and action.

### **C. Loss Control Fund Policy Page 38**

A review of the Loss Control Allocation Fund Policy. The Manager will present the information and recommendation to the Loss Control Fund Policy adopted November 19, 2019 for the Board's consideration. Action item.

- D. Premium Invoices for 21/22** **Page 42**  
Review premium contribution due dates, invoicing. Information only.

## **9. Loss Control**

- A. PRISM Risk Control Update** **Page 44**

A representative from PRISM will review and discuss risk control services.

- B. Loss Control Update** **Page 47**

A representative from POMS & Associates will provide an update on the recent loss control services. Information/Action.

## **10. Consent Items**

- A. Approval of Minutes from March 23, 2021** **Page 49**  
**B. Treasurer’s Quarterly Report as of March 31, 2021** **Page 55**  
**C. Check Register as of April 30, 2021** **Page 67**  
**D. Internal Financial Report as of September 30, 2021** **Page 68**  
**E. Internal Financial Report as of December 31, 2021** **Page 75**  
**F. Internal Financial Report of March 31, 2021** **Page 82**

## **11. Information**

### **Visitor Comments**

Comments from the general public will be received and will be limited to five minutes per person.

### **Board Comments**

Comments from the Board will be received and will be limited to five minutes per person.

### **Manager Comments**

Comments from the Manager will be received and will be limited to five minutes per person.

### **Claims Administrators’ Comments**

Admisure and Sedgwick have been asked to provide a ten minute review of each of their plans to comply with Comments from the Claims Administrator’s will be received and will be limited to five minutes per person.

**Agenda items for the next meeting September 21, 2021 location TBD and/or virtual meeting.**

- Strategic Planning Update
- Policy Review
- Administration Guide 21/22
- Contract Review
- Collect Final Payrolls
- Conferences (PARMA, CASBO)

**12. Adjournment**