



## MINUTES

### SIRMA I JOINT POWERS AUTHORITY WORKERS' COMPENSATION BOARD OF DIRECTORS MEETING September 22, 2020 8:30a.m.

The meeting was called to order at 8:32am by President Sonia Pishehvar. The meeting was conducted via virtual access and a quorum was present.

#### **1. Roll Call**

Acton Agua Dulce Union School District, Lynn David  
Antelope Valley Union High School District, Daniel Ramos  
Gorman School District, Joe Andrews  
Keppel Union School District, Ward Lunneborg (voting), Lisa Shaaban  
Palmdale School District, Dawn Schmucker  
Westside Union School District, Rhonda Hanson  
William S. Hart Union High School District, Sonia Pishehvar

#### **2. Approval of Agenda**

Additional claims were added under the closed session item. A motion was made by Rhonda Hanson to approve the agenda with the additional items added to closed session. The second was made by Joe Andrews. The motion carried.

AYES  
Lynn David  
Daniel Ramos  
Joe Andrews  
Ward Lunneborg  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES  
None

ABSTAIN  
None

**3. Correspondence**

None.

**4. Articles of Interest**

Angela Hatley provided information about upcoming PRISM webinars taking place on 9/23/20 and 9/25/20 on the topic of codified SB 1159 and COVID rebuttable presumptions. This was information only.

**5. Closed Session**

Sonia Pishehvar called for a motion to move to closed session at 8:39 am. A motion was made by Daniel Ramos to move into closed session which was seconded by Rhonda Hanson. The motion passed. Lilian Vanvieldt removed non Board participants into the Zoom waiting room.

AYES

- Lynn David
- Daniel Ramos
- Joe Andrews
- Ward Lunneborg
- Dawn Schmucker
- Rhonda Hanson
- Sonia Pishehvar

NOES

None

ABSTAIN

None

Employee	Claim Number	District
Enedina Rueda	20172000883	Westside USD
Shery Rickenbach	20112000009	William S. Hart
Christine Smith	20172001422	William S. Hart
Marina White	20172001670	William S. Hart
Karen Crowell	20182000960	William S. Hart
Maxine Perez	20182000914	William S. Hart
Marcus Garrett	20192000640	William S. Hart
Rene Crawford	20192000220	William S. Hart

Shaun Perryman of Sedgwick presented claims for settlement. Sherry Lancaster began presenting claims for AdminSure but due to technical issues, Nerissa Burnside completed the presentation.

A motion was made by Dawn Schmucker to return to open session. The second was made by Lynn David. The motion carried and the Board returned to open session at 8:15 a.m. President Sonia Pishehvar reported that the Board took action.

**AYES**

Lynn David  
Daniel Ramos  
Joe Andrews  
Ward Lunneborg  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

**NOES**

None

**ABSTAIN**

None

## **6. JPA Administration**

### **A. COVID-19 discussion, resources**

The JPA Manager discussed highlights of Senate Bill 1159 which has now been codified as Labor Code 3212.86-88. The Manager also presented information about resources available on the PRISM website Discussion of Senate Bill 1159. Both third party administrators confirmed they are in compliance and have reviewed their claims data collection with their respective members. This was information only.

### **B. Volunteer Workers' Compensation Coverage**

The Manager reviewed the laws pertaining to volunteers and how members could include their volunteers under workers' compensation coverage via a Board of Education Resolution. This was information only.

### **C. Contract Review**

The Manager reviewed the list of contracts and the next contracts for board consideration are the accounting system contract from Intacct followed by the claims administration contract for the run-off claims. The manager will request renewals for presentation to the board. This was information only.

### **D. Occumetric**

Don Freeman of Occumetric presented materials and information about measuring employees' physical capabilities. The members were advised to contact Eric Lucero at PRISM for next steps to access if they are interested in participating in the program. This was information only.

### **E. Strategic Planning Meeting**

This item was deferred due to the constraints of the pandemic. The Board will discuss the January In-Service at the next meeting. Discuss recommendations for schedule/topics. This was information only.

**F. Conference Attendance**

The Manager provided information about the 2021 PARMA Annual Conference which will be virtual. This was information only.

**7. Financials**

**A. Premium Invoices for 20/21**

The Manager provided a reminder of the premium contribution due dates and invoicing. This was information only.

**B. Safety Credit balances**

The safety credit balance information was provided. This was information only.

**8. Loss Control**

**A. Loss Control Update**

Maria Brunel of POMS and Associates presented a recap of virtual trainings that have been conducted; virtual ergonomic evaluations as an example. A discussion of the N95 masks was discussed. A reminder to review HVAC systems, filters and critical ventilation during the ongoing wildfires. AQI has an app that can be part of IIPP. This was information only.

**9. Consent Items**

The items for consent were presented and a motion was made by Daniel Ramos to accept the items as presented. Ward Lunneborg seconded the motion. The motion passed.

AYES

Lynn David

Daniel Ramos

Joe Andrews

Ward Lunneborg

Dawn Schmucker

Rhonda Hanson

Sonia Pishehvar

NOES

None

ABSTAIN

None

**10. Information**

**Visitor Comments**

There were no visitors.

**Board Comments**

None.

**Manager Comments**

The Manager encouraged members to take advantage of the virtual platforms, introduce others to the PRISM resources on line.

**Claims Administrators' Comments**

None.

**11. Adjournment**

A motion was made by Daniel Ramos to adjourn the meeting at 10:04 am. The second was made by Dawn Schmucker. The motion carried and the meeting adjourned.

AYES

Lynn David

Daniel Ramos

Joe Andrews

Ward Lunneborg

Dawn Schmucker

Rhonda Hanson

Sonia Pishehvar

NOES

None

ABSTAIN

None