



## MINUTES

### SIRMA I JOINT POWERS AUTHORITY WORKERS' COMPENSATION BOARD OF DIRECTORS MEETING November 15, 2022 8:30 a.m.

#### **1. Call to Order**

The meeting was called to order at 8:35 a.m. by President Pishehvar.

#### **2. Roll Call**

Acton Agua Dulce Union School District, Agha Mirza  
Antelope Valley Union High School District, Danny Ramos  
Gorman School District, not present  
Keppel Union School District, Lisa Shaaban  
Palmdale School District, Dawn Schmucker  
Westside Union School District, Rhonda Hanson  
William S. Hart Union High School District, Collyn Nielsen

The Manager announced a quorum was present.

#### **3. Assembly Bill 361 for November 15, 2022 Meeting**

A motion was made by Danny Ramos to continue to hold the meeting virtually in accordance with Assembly Bill 361. Collyn Nielsen seconded the motion and a roll call was held. The motion passed.

##### AYES

Agha Mirza  
Danny Ramos  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Collyn Nielsen

##### NOES

None

##### ABSTAIN

None

#### **4. Approval of Agenda**

Item 7 – The Financial Audit being prepared by Clifton, Larson, Allen was unavailable. This item will be deferred to the January 24, 2023 meeting.

A motion was made by Collyn Nielsen to accept the agenda with the changes noted. The motion was seconded by Lisa Shaaban. A roll call was taken. The motion passed.

AYES

Agha Mirza  
Danny Ramos  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Collyn Nielsen

NOES

None

ABSTAIN

None

## **5. Public Comments**

There were no public comments received by the Manager prior to the meeting nor during the meeting.

## **6. Correspondence**

The Manager presented the following correspondence items:

- Biennial Conflict of Interest Code acknowledgement of receipt
- Save the Date November 30, 2022 Alliant IRIC for Schools training
- William S. Hart UHSD claimant fraud conviction/restitution

John Massari stated that he would be more than happy to meet individually with the Members and go through the Insurance Requirements in Contracts (IRIC) manual in detail. Members can reach out to John directly if desired.

## **7. Financials**

This item was deferred to the January 24, 2023 meeting.

## **8. Closed Session**

### **A. Claims Settlements and Ratifications**

A motion was made by Danny Ramos to move to closed session. Collyn Nielsen seconded the motion. A roll call was held. The motion carried. President Pishehvar announced the Board would move to closed session at 8:50 a.m. and participants outside the Board would be moved to the virtual waiting room.

Kristin Vanscourt from Adminsure reviewed the claims for Palmdale SD and Antelope Valley UHSD.

Shaun Perryman from Sedgwick reviewed the claims for the remaining districts.

Employee	Claim Number	District
Hatch, Denise	20212000947	William S. Hart UHSD
Beas, Alfredo	20212000094	William S. Hart UHSD
Tolisano, Christina	20192000723	William S. Hart UHSD
Cobos, Tracy	20212000334	William S. Hart UHSD
Rhoden, Allison	SRMA-002503	Keppel USD
Allensworth, Lisa	2082000270	William S. Hart UHSD
Hathaway, Lorraine	1335-WC-15-0500145	Antelope Valley UHSD
Hathaway, Lorraine	1335-WC-15-0500190	Antelope Valley UHSD
Edwards, Naeemah	20207000124	Palmdale School District
Edwards, Naeemah	1331-WC-19-0500077	Palmdale School District
Edwards, Naeemah	1331-WC-17-0500463	Palmdale School District
Edwards, Naeemah	1331-WC-17-0500520	Palmdale School District
Collins, Virginia	1331-WC-19-0000037	Palmdale School District
Collins, Virginia	1331-WC-19-0500103	Palmdale School District
Paul, Anita	20207000010	Palmdale School District
Hartoonian, Rosemarie	20217000094	Palmdale School District
O'Hearn, Douglas	1331-WC-19-0000113	Palmdale School District
Benitez, Richard	20207000070	Palmdale School District
Hoffman, Kelsey	1331-WC-19-0000036	Palmdale School District
Davison, Engracia	20217000325	Palmdale School District
Davison, Engracia	20217000063	Palmdale School District

A roll call was taken in closed session.

Danny Ramos made a motion to return to open session. Dawn Schmucker seconded the motion. A roll call vote was taken. The motion passed.

AYES

Agha Mirza  
 Danny Ramos  
 Lisa Shaaban  
 Dawn Schmucker  
 Rhonda Hanson  
 Collyn Nielsen

NOES

None

ABSTAIN

None

President Pishevvar announced the Board would return to open session at 8:58 a.m. Participants were allowed to return to the virtual meeting.

President Pishevvar announced the claims were approved as presented.

## **9. JPA Administration**

### **A. January In-Service Meeting Discussion**

The Board directed the Manager to include all attorneys being used by all Districts at the legal defense panel review during January's In-Service Meeting. Dawn Schmucker will send two additional names/firms who will be added to the panel for review.

### **B. JPA Membership**

John Massari discussed reaching out to districts about joining the JPA.

### **C. Conference Attendance**

Dawn Schmucker and Rhonda Hanson expressed interest in attending the PARMA conference in February 2023. The Manager noted the SIRMA I credit card would be used to register Board members and each person should schedule their travel and accommodations and submit reimbursement requests.

A motion was made by Danny Ramos to approve the PARMA conference attendance of Dawn Schmucker and Rhonda Hanson. Collyn Nielsen seconded the motion. A roll call was taken. The motion passed.

#### AYES

Agha Mirza  
Danny Ramos  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Collyn Nielsen

#### NOES

None

#### ABSTAIN

None

**\*\*Danny Ramos left the meeting at 9:22 a.m.\*\***

## **10. Loss Control**

### **A. Loss Control Update**

Maria Brunel from POMS discussed Best Practices for Cal OSHA Inspections and provided information.

## **11. Consent Items**

- A.** Approval of Minutes from regular meeting of September 27, 2022.
- B.** Check Register as August 1, 2022 to October 31, 2022.
- C.** Bank Reconciliation as of 6.30.22.
- D.** Treasurer's Report of 6.30.22.
- E.** OSIP Annual Report submission for 2022 for run off claims.
- F.** Financial Report as of 6.30.22.

A motion was made by Collyn Nielsen to approve the Consent Items as presented. Lisa Shaaban seconded the motion. A roll call was taken. The motion passed.

AYES

Agha Mirza  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Collyn Nielsen

NOES

None

ABSTAIN

None

## **12. Information**

### **Board Comments**

The President thanked the Board for their participation, the Alliant team and VINSA team, wishing all a happy holiday season.

### **Manager Comments**

There were no comments from the Manager.

### **Claims Administrators' Comments**

Sedgwick advised that they have hired a claims examiner for the William S. Hart UHSD claims. Adminsure advised of staffing changes.

## **13. Adjournment**

The meeting adjourned at 9:59am.