

MINUTES

**SELF-INSURANCE RISK MANAGEMENT AUTHORITY I
FOR WORKERS' COMPENSATION**

**FULL BOARD MEETING
July 31, 2018
9:00 A.M.**

**PALMDALE SCHOOL DISTRICT
39139 North 10th Street East
Palmdale, California 93550
(661) 948-7655**

I. CALL TO ORDER

The meeting was called to order by President, Rhonda Hanson, at 9:00 a.m.

II. ROLL CALL

FULL BOARD

ACTON-AQUA DULCE UNIFIED SCHOOL DISTRICT	Lynn David
ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY	Nathalie Breivogel
ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT	Tracy Tigert
CASTAIC UNION SCHOOL DISTRICT	Jaime Garcia
GORMAN SCHOOL DISTRICT	Johannis Andrews
HUGHES- ELIZABETH LAKES UNION SCHOOL DISTRICT	Lori Slavin
KEPPEL UNION SCHOOL DISTRICT	Ward Lunneborg
PALMDALE SCHOOL DISTRICT	Dawn Schmucker
WESTSIDE UNION SCHOOL DISTRICT	Shawn Cabey
	Rhonda Hanson
WILLIAM S. HART UNION HIGH SCHOOL DISTRICT	Sonia Pishehvar

MANAGER

Debbie Helling
Hans Helling

GUESTS

KEPPEL UNION SCHOOL DISTRICT	Lisa Shaaban
PALMDALE SCHOOL DISTRICT	Ashley Hoffman
ALLIANT INSURANCE SERVICES	Lilian Vanvieldt

CORVEL CORPORATION

Michael Possehl

INSURANCE ASSOCIATES

John Massari
Heather Massari

POMS & ASSOCIATES

Maria Brunel

TARGET SOLUTIONS

Tomasita Butler

YORK RISK SERVICES GROUP

Angela Hatley
Gina Green

III. AGENDA ITEMS

The Full Board reviewed the agenda.

PUBLIC COMMENTS:

None

BOARD CONSIDERATION:

A motion was made by Jaime Garcia and seconded by Sonia Pishehvar and unanimously carried to approve the Agenda with the Addendum added.

Vote:

Ms. David- Aye

Ms. Breivogel– Aye

Ms. Tigert - Aye

Mr. Garcia - Aye

Mr. Andrews – Aye

Dr. Slavin - Aye

Mr. Lunneborg – Aye

Ms. Schumucker –Aye

Mr. Cabey - Aye

Ms. Pishehvar Aye

IV. APPROVAL OF THE MINUTES

The Full Board reviewed the June 20, 2018 meeting minutes.

PUBLIC COMMENTS:

None

BOARD CONSIDERATION:

A motion was made by Sonia Pishehvar and seconded by Dawn Schmucker and carried with one abstention to approve the Minutes with the provision that Alliant, Corvel and York were not at the meeting.

Vote:

Ms. David – Aye

Ms. Breivogel– Aye

Ms. Tigert – Aye
Mr. Garcia - Aye
Mr. Andrews – Aye
Dr. Slavin - Abstain
Mr. Lunneborg - Aye
Ms. Schumucker – Aye
Mr. Cabey - Aye
Ms. Pishehvar - Aye

V. CORRESPONDENCE

The Authority did not receive any correspondence since the last meeting.

PUBLIC COMMENTS: None
BOARD CONSIDERATION: No action was taken at this time.

VI. FINANCIAL

FINAL BUDGET

The Manager presented the Final Budget which was prepared by James Marta & Co. and included .05 to the rates.

PUBLIC COMMENTS: None
BOARD CONSIDERATION: A motion was made by Dawn Schmucker and seconded by Sonia Pishehvar and unanimously carried to accept the Final Budget.

Vote:

Ms. David – Aye
Ms. Breivogel - Aye
Ms. Tigert – Aye
Mr. Garcia - Aye
Mr. Andrews – Aye
Dr. Slavin - Aye
Mr. Lunneborg –Aye
Ms. Schumucker – Aye
Mr. Cabey - Aye
Ms. Pishehvar Aye

FINAL PREMIUM CONTRIBUTION SPREADSHEET

At the last meeting, James Marta and John Massari presented the Draft Premium Contribution Spreadsheet. Since the last meeting, there have been no changes to the rates.

PUBLIC COMMENTS: None
BOARD CONSIDERATION: A motion was made by Sonia Pishevvar and seconded by Jaime Garcia to accept the Final Contribution Spreadsheet and unanimously carried.

Vote:
Ms. David – Aye
Ms. Breivogel - Aye
Ms. Tigert – Aye
Mr. Garcia - Aye
Mr. Andrews – Aye
Dr. Slavin - Aye
Mr. Lunneborg –Aye
Ms. Schumucker – Aye
Mr. Cabey - Aye
Ms. Pishevvar Aye

VII JPA ADMINISTRATION

BIENNIAL CERTIFICATION FORM

The Biennial Certification form regarding the Authority’s Conflict of Interest Code has been filled out and sent to the Executive Office, Board of Supervisors.

PUBLIC COMMENTS: None
BOARD CONSIDERATION: None

MEETING SCHEDULE

PUBLIC COMMENTS: None
BOARD CONSIDERATION: A motion was made by Jaime Garcia and seconded by Dawn Schmucker to accept the meeting schedule and locations. Jaime Garcia amended his motion to have the meetings coincide with SIRMA II’s meeting at Lancaster School District. The motion was seconded by Sonia Pishevvar and unanimously carried.

Vote:
Ms. David – Aye
Ms. Breivogel - Aye
Ms. Tigert – Aye
Mr. Garcia - Aye
Mr. Andrews – Aye
Dr. Slavin - Aye
Mr. Lunneborg –Aye
Ms. Schumucker – Aye
Mr. Cabey - Aye
Ms. Pishevvar - Aye

TARGETSOLUTIONS

Tomasita Butler discussed what is new at Target Solutions and their on-line capabilities. Of note, is that unlimited users can access the training modules. Twenty eight titles have been updated and 32 new titles have been added to the course catalogue.

PUBLIC COMMENTS: None
BOARD CONSIDERATION: None

JPA MANAGEMENT

PUBLIC COMMENTS: None
BOARD CONSIDERATION: A motion was made by Jaime Garcia and seconded by Sonia Pishehvar to go into Closed Session at 10:00 am and unanimously carried.

The Board returned to Open Session by way of a motion by Ward Lunneborg and seconded by Jaime Garcia at 10:24 a.m. and unanimously carried. It was reported that the Board has decided to go out to bid for a JPA Manager.

VIII. RISK MANAGEMENT

Alliant, John Massari or Poms & Associates had nothing further to add to Risk Management.

PUBLIC COMMENTS: None
BOARD CONSIDERATION: None

IX. LEGAL

CLOSED SESSION

As per Government Code 54956.95, the Authority is empowered to conduct a closed session to discuss possible settlement of claims pending against the Authority. As per Government Code 54956.9, the Authority is empowered to conduct a Closed Session to discuss legal issues of the Authority.

A motion was made by Jaime Garcia and seconded by Ward Lunneborg and unanimously carried to enter into Closed Session at 10:26 a.m.

OPEN SESSION

A motion was made by Sonia Pishehvar and seconded by Dawn Schmucker and unanimously carried to return to Open Session at 10:55 a.m. The following claims were discussed in Closed Session:

- SRMA-005936
- 2014-0000454
- SRMA-005069
- 2017- 2000395
- 2016-2001636
- SRMA-004001
- SRMA-006312
- 15-19760
- 15-21495
- 14-17977
- 16-23785
- 16-23236

PUBLIC COMMENTS:

None

BOARD CONSIDERATION:

A motion was made by Dawn Schmucker and seconded by Sonia Pishevvar to provide settlement authority to York and Corvel on all claims and unanimously carried.

Vote:

Ms. David - Aye

Ms. Breivogel – Aye

Ms. Tigert – Aye

Mr. Garcia - Aye

Mr. Andrews – Aye

Dr. Slavin - Aye

Mr. Lunneborg –Aye

Ms. Schumucker – Aye

Ms. Hanson - Aye

Ms. Pishevvar Aye

X. INFORMATION

VISITORS COMMENTS

None

BOARD COMMENTS

Rhonda Hanson suggested that the meeting that was held at AVUHSD should have involved all the members. She stated that the Sheriff and the Fire Departments were at the meeting that affected 3 districts regarding the shooting of May 11th.

MANAGER COMMENTS

The Manager advised that PARMA registration is now open.

CLAIMS ADMINISTRATORS COMMENTS

Angela Hatley provided the Members with the latest issue of Perspectives.

XI. AGENDA ITEMS NEXT MEETING – TUESDAY, SEPTEMBER 25, 2018 AT 9:00 AM AT WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

- Financial Management Report
- Draft Financial Audit
- Presentation from vendors regarding JPA Management

XII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 11:20 am.