

**MINUTES**

**SELF-INSURANCE RISK MANAGEMENT AUTHORITY |  
FOR WORKERS' COMPENSATION**

**FULL BOARD MEETING**

**November 27, 2018**

**9:00 A.M.**

**LANCASTER SCHOOL DISTRICT**

**PARKVIEW SCHOOL**

**44327 Fig Avenue**

**Lancaster, California 93534**

**I. CALL TO ORDER**

The meeting was called to order by President, Rhonda Hanson at 9:02 a.m.

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**II. ROLL CALL**

FULL BOARD

ACTON –AQUA DULCE UNIFIED SCHOOL DISTRICT	Lynn David
ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT	Tracy Tigert
CASTAIC UNION SCHOOL DISTRICT	Jaime Garcia
GORMAN SCHOOL DISTRICT	Johannis Andrews
KEPPEL UNION SCHOOL DISTRICT	Ward Lunneborg
PALMDALE SCHOOL DISTRICT	Dawn Schmucker
WESTSIDE UNION SCHOOL DISTRICT	Shawn Cabey
	Rhonda Hanson
	Sonia Pishehvar
WILLIAM S. HART UNION HIGH SCHOOL DISTRICT	

MANAGER

Debbie Helling  
Hans Helling

GUESTS

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT	Daniel Ramos
KEPPEL UNIOJN SCHOOL DISTRICT	Lisa Shaaban
WILLIAM S. HART UNION HIGH SCHOOL DISTRICT	Ralph Peschek

ALLIANT INSURANCE SERVICES

Lilian Vanvieldt

CORVEL CORPORATION

Michael Possehl  
Lexi Gempel

INSURANCE ASSOCIATES

Heather Massari  
John Massari

POMS & ASSOCIATES

Maria Brunell  
Mark Valadez

YORK RISK SERVICES GROUP

Stephanie Millhollon  
Todd Meshon  
Shawn Perryman

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### III. AGENDA ITEMS

The Full Board reviewed the agenda.

PUBLIC COMMENTS:

None

BOARD CONSIDERATION:

A motion was made by Sonia Pishevar and seconded by Jaime Garcia and unanimously carried to approve the Agenda.

Vote:

Ms. David - Aye

Ms. Tigert – Aye

Mr. Garcia – Aye

Mr. Andrews –Aye

Mr. Lunneborg - Aye

Ms. Schmucker– Aye

Mr. Cabey- Aye

Ms. Pishevar – Aye

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### IV. APPROVAL OF THE MINUTES

The Full Board reviewed the September 25, 2018 and the October 30, 2018 meeting minutes.

PUBLIC COMMENTS:

None

BOARD CONSIDERATION:

A motion was made by Jaime Garcia and seconded by Sonia Pishevar and unanimously carried to approve the Minutes.

Vote:

Ms. David – Aye

Ms. Tigert – Aye

Mr. Garcia – Aye

Mr. Andrews - Aye  
Mr. Lunneborg - Aye  
Ms. Schmucker- Aye  
Mr. Cabey - Aye  
Ms. Pishehvar – Aye

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## **V. CORRESPONDENCE**

The Authority did receive a letter dated November 19, 2018 from Steve Doyle, Superintendent of Castaic Union School District, giving provisional notice of their intent to withdraw from SIRMA I.

PUBLIC COMMENTS: None  
BOARD CONSIDERATION: No action was taken at this time.

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## **VI. FINANCIAL**

### **TREASURER’S REPORT**

The matter was tabled since James Marta was not at the meeting.

PUBLIC COMMENTS: None  
BOARD CONSIDERATION: None

### **DRAFT FINANCIAL AUDIT**

The matter was tabled since James Marta was not at the meeting.

PUBLIC COMMENTS: None  
BOARD CONSIDERATION: None

### **PAYROLL ADJUSTMENTS**

The matter was tabled since James Marta was not at the meeting.

PUBLIC COMMENTS: None  
BOARD CONSIDERATION: None

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## **VII. JPA ADMINISTRATION**

### **CONTRACT WITH ALLIANT**

The contract with Alliant was discussed.

**PUBLIC COMMENTS:** None  
**BOARD CONSIDERATION:** A motion was made by Sonia Pishehvar and seconded by Ward Lunneborg to approve the contract with Alliant and unanimously carried.

Vote:  
Ms. David - Aye  
Ms. Tigert – Aye  
Mr. Garcia – Aye  
Mr. Andrews - Aye  
Mr. Lunneborg - Aye  
Ms. Schmucker– Aye  
Mr. Cabey - Aye  
Ms. Pishehvar – Aye

### **ADDITIONAL ACCOUNTING WORK**

The Board must decide if they want to pay James Marta an additional \$35,000. The additional work was performed in order to make sure that all the funds were accounted for correctly. The Board had asked Jim Marta to provide the hours that they had worked on the account which he provided. The Board felt that Jim Marta should have told the Board about the additional work as it was being done.

**PUBLIC COMMENTS:** None  
**BOARD CONSIDERATION:** A motion was made by Shawn Cabey and seconded by Joe Andrews not to pay James Marta & Co, the additional \$35,000 that they were requesting and unanimously carried.

Vote:  
Ms. David - Aye  
Ms. Tigert – Aye  
Mr. Garcia – Aye  
Mr. Andrews – Aye  
Mr. Lunneborg – Aye  
Ms. Schmucker – aye  
Mr. Cabey – Aye  
Ms. Pishehvar - Aye

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### **VIII. RISK MANAGEMENT**

Maria Brunell stated that the Pro System is almost finished and she will be teaching the Members about the System soon.

**PUBLIC COMMENTS:** None  
**BOARD CONSIDERATION:** None

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## **IX. LEGAL**

### **CLOSED SESSION**

As per Government Code 54956.95, the Authority is empowered to conduct a closed session to discuss possible settlement of claims pending against the Authority. As per Government Code 54956.9, the Authority is empowered to conduct a closed session to discuss legal issues of the Authority.

A motion was made by Sonia Pishehvar and seconded by Dawn Schmucker and unanimously carried to enter into closed session at 9:50 a.m.

### **OPEN SESSION**

The Board returned to Open Session at 10:10 a.m. The following claims were discussed in Closed Session:

Corvel presented the following claims:

- 15-19601
- 15-21939
- SRMA-004617
- SRMA-006139
- 15-19678
- 18-25320
- 17-24464
- 16-23623
- 16-22978
- 18-25556
- 16-23704

York presented the following claims;

- SRMA-005784
- SRMA-003746
- 20172000029
- 20152000399
- SRMA-006337
- SRMA-002637
- SRMA-006346
- 20172001352
- 20172001136

**PUBLIC COMMENTS:**

None

**BOARD CONSIDERATION:**

A motion was made by Sonia Pishehvar and seconded by Jaime Garcia to provide settlement authority to Corvel and York on all claims and unanimously carried.

Vote:

Ms. David - Aye

Ms. Tigert – Aye

Mr, Garcia – Aye

Mr. Andrews - Aye

Mr. Lunneborg - Aye

Ms. Schmucker– Aye

Mr. Cabey - Aye

Ms. Pishehvar – Aye

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## **X. INFORMATION**

### **VISITORS COMMENTS**

None

### **BOARD COMMENTS**

President, Rhonda Hanson, presented Debbie Helling with a clock as well as several gift certificates to thank her for her years of service to SIRMA I.

### **MANAGER COMMENTS**

The Manager thanked the Board for her present and mentioned that James Marta didn't have to pay a penalty to CSAC since Lake Hughes and Gorman paid their premiums.

### **CLAIMS ADMINISTRATORS COMMENTS**

Stephanie Millhollon advised that Shawn Perryman was taking Gina Green's place on the CSAC account.

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## **XI. AGENDA ITEMS NEXT MEETING – TUESDAY, JANUARY 29, 2019 AT 9:00 AM AT EMBASSY SUITES, VALENCIA, CALIFORNIA**

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## **XII. ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 10:15 am.