



MINUTES

SIRMA I JOINT POWERS AUTHORITY WORKERS' COMPENSATION
 BOARD OF DIRECTORS MEETING
 November 28, 2023
 8:30a.m.

1. Call to Order

The meeting was called to order by Acting President Lisa Shaaban at 8:32am.

2. Roll Call

Acton Agua Dulce Union School District	Kevin Vensko
Antelope Valley Union High School District	Trixie Flores arrived at 9:08am
Gorman School District	Denise Saenz
Keppel Union School District	Lisa Shaaban
Palmdale School District	Ryan Beardsley left at 9:53am
Westside Union School District	Rodney Lots
William S. Hart Union High School District	Sonia Pishehvar left at 9:47am, Collyn Nielsen

Roll call was taken by the Manager and it was announced a quorum was present.

3. Approval of Agenda

A motion was made by Sonia Pishehvar to accept the Agenda as presented. A second was received from Kevin Vensko. A roll call vote was taken. The item was approved.

AYES

Kevin Vensko
 Denise Saenz
 Lisa Shaaban
 Ryan Beardsley
 Rodney Lots
 Sonia Pishehvar

NOES

ABSTAIN

4. Public Comments

No public comments.

5. Correspondence

The Manager shared the invitation to a virtual training presented by Alliant on the topic of Insurance Requirements In Contacts (IRIC). Information only.

6. Closed Session

A. Claims Settlements and Ratifications

A motion was made by Kevin Vensko to go into closed session. A second was received from Sonia Pishehvar. Heather Massari moved attendees into the waiting room. The meeting went into closed session at 8:37am.

Claims were presented by Shaun Perryman of Sedgwick. Claims were presented by Jaymin Allen of Adminsure.

A roll call vote was taken.

A motion was made by Sonia Pishehvar to move into open session. A second was received from Kevin Vensko. A roll call vote was taken. The return to closed session was approved. The meeting returned to closed session at 8:44am. Attendees were returned from the waiting room.

AYES

Kevin Vensko
Denise Saenz
Lisa Shaaban
Ryan Beardsley
Rodney Lots
Sonia Pishehvar

NOES

ABSTAIN

Acting President Shaaban announced that the claims were approved as presented.

7. Financials

A. Draft Financial Audit 6.30.23

Leslie Ward of Clifton Larson Allen (CLA) presented the Draft Financial Audit as of 6/30/23.

SIRMA I JPA

A motion was made by Sonia Pishehvar to accept the Financial Audit with corrections made and a copy of the final report to be provided to all members. A second was received from Ryan Beardsley. A roll call vote was taken. The item was approved.

AYES

Kevin Vensko
Denise Saenz
Lisa Shaaban
Ryan Beardsley
Rodney Lots
Sonia Pishehvar

NOES

ABSTAIN

B. Rate Stabilization

Further discussion of rate stabilization resumed from the September meeting. Ritesh Sharma noted it makes sense to have a surplus, the JPA is currently enjoying higher interest rates, the members can increase individually from 1% or they can increase collectively as a group. The increase would fortify the fund balance.

John Massari noted the primary goal is to have funds for any surprises and to soften the blow of any rate increases.

The manager was directed to defer the discussion to March when members can discuss with their individual districts and can have additional discussion to include all JPA members. Information only.

8. JPA Administration

A. Contracts Review

Sage Intacct provided a proposal/contract for the 24/25 contract term. The increase was nearly 20%. Ritesh was asked about other accounting software in the market. Ritesh noted Intacct has expanded its software capabilities, allows for great transparency for multiple users in multiple locations. There are others available but they don't have the transparency and are more costly. It was recommended that the JPA could produce an RFP for the software next year. Ritesh will discuss the fee and the possibility of a multi-year contract.

A motion was made by Kevin Vensko to provide authority to the Manager to approve the contract after negotiations at an amount not to exceed the proposed fee. A second was received from Sonia Pishehvar. A roll call vote was taken. The item was approved.

AYES

Kevin Vensko
Denise Saenz
Lisa Shaaban
Ryan Beardsley
Rodney Lots

NOES

ABSTAIN

B. January In-Service Meeting Discussion

The Manager presented the information on the hotel accommodations for the off-site conference, meals, available hotel accommodations and the draft agenda.

The manager encouraged members to invite their staff who would benefit from the presentations and to advise the Manager in the event additional conference room space was needed along with meals. This was information only.

C. JPA Membership

The JPA's broker, John Massari of VINSA Insurance updated the members with his most recent discussions with prospective members. Information only.

D. Virtual/Hybrid Meetings

This item was deferred from the September meeting to discussion if the members will vote to adhere to traditional Brown Act remote/virtual meetings or to apply AB 2449 rules to virtual meetings. The manager will obtain additional information to provide at the March meeting. Information only.

E. Conference Attendance

At the September meeting members were encouraged to contact the manager to advise if they were attending the conference. The manager was contacted by Palmdale SD and Antelope Valley UHSD to register those two members for the conference. It was noted many of the hotels are fully booked. The manager was asking for ratification for those members to attend the conference.

A motion was made by Kevin Vensko to ratify the members' attendance at the conference. A second was received from Collyn Nielsen. A roll call vote was taken. The item was approved.

AYES

Kevin Vensko
Denise Saenz
Lisa Shaaban
Ryan Beardsley
Rodney Lots
Collyn Nielsen

NOES

ABSTAIN

9. Loss Control

A. Loss Control Update

Maria Brunel from POMS and Associates reviewed a list of loss prevention services they have conducted for the member districts since the last JPA meeting. A list was provided to the manager. Information only.

10. Consent Items

Approval of Minutes from September 26, 2023

B. Treasurer's Quarterly Report as of September 30, 2023

C. Check Register as of September 1, 2023

D. Quarterly Financial Report of June 30 2023

E. Quarterly Financial Report of September 30, 2023

F. Office of Self Insurance Plans Annual Report submission for run off claims as of 6.30.23.

The Manager thanked Dawn Schmucker, Sonia Pishehvar and Ritesh Sharma for their assistance in completing and timely submitting the Annual Report. A motion was made by Collyn Nielsen to accept the consent items as presented. A second was received from Kevin Vensko. A roll call vote was taken. The item was approved.

AYES

Kevin Vensko
Denise Saenz
Lisa Shaaban
Rodney Lots
Collyn Nielsen

NOES

ABSTAIN

11. Information

Board Comments

There were no comments.

Manager Comments

The Manager noted the two items researched in Roberts Rules of Order contained in the agenda package.

Claims Administrators' Comments

Misael Peraza of Sedgwick noted they completed an in-person file review with Keppel USD. They are meeting with the occupational clinic used by William S. Hart UHSD in January to review clinic protocols and invited other members to contact him if they needed Sedgwick to complete a clinic visit. Misael also announced the TTD rate for 2024 will not increase.

Jaymin Allen of Adminsure noted the COVID presumption regulations would be ending. COVID cases will be determined as any other claim after December 31, 2023.

12. Adjournment

Acting President Shaaban called for a motion to adjourn. A motion was made by Kevin Vensko and a second was received from Trixie Flores to adjourn the meeting. The President announced the meeting was adjourned at 10:11am.