

## MINUTES

SIRMA I JOINT POWERS AUTHORITY  
WORKERS' COMPENSATION  
BOARD OF DIRECTORS MEETING  
**May 21, 2019**  
**8:30 AM**

William S. Hart Union High School District  
21380 Centre Pointe Parkway  
Santa Clarita, CA 91350

President Rhonda Hanson called the meeting to order at 8:35am.

Roll call was taken and President Hanson announced the meeting had a quorum.

Antelope Valley Schools Transportation Agency	Morris Fuselier III
Antelope Valley Union High School District	Daniel Ramos
Castaic Union School District	Jamie Garcia
Gorman Joint School District	Joe Andrews
Keppel Union School District	Lisa Shaaban
Palmdale School District	Dawn Schmucker
Westside Union School District	Rhonda Hanson
William S. Hart Union High School District	Sonia Pishehvar

**Others present:**

Nathalie Breivogel, Antelope Valley Schools Transportation Agency  
Angela Hatley, Alliant Insurance Services  
Heather Massari, Vinsa Insurance  
Todd Mershon, York  
Alejandra Salazar, CorVel  
Lexi Gempel, CorVel  
Maria Brunel, POMS  
Rachel Michael, POMS  
John Massari, Vinsa Insurance  
Ritesh Sharma, York  
Shaun Perryman, York  
Stephanie Millhollon, York

A motion was made by Sonia Pishehvar and seconded by Jaime Garcia to approve the agenda as presented. The motion passed.

**AYES:**

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews

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Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES:  
None

**Correspondence**

Correspondence was reviewed by JPA Manager. This was information only.

**Articles of Interest**

Articles of interest were presented by the JPA Manager. Information was provided that the CAJPA Annual Conference’s registration is open. This was information only.

**Claims Settlements/Ratifications Closed Session**

President Hanson called for a motion to move into closed session at 8:37am. The motion was made to move into closed session by Daniel Ramos, seconded by Joe Andrews.

AYES:  
Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES:  
None

Claims were presented by Shaun Perryman of York. Additionally, Todd Mershon presented claims trends. Lexi Gempel of CorVel introduced Alejandra Salazar of CorVel. Claims were presented by Alejandra Salazar of CorVel.

Marsha Frost	20132000038	William S. Hart
Marsha Frost	SRMA-004018	William S. Hart
Salvador Cisneros	20172000887	William S. Hart
Rebecca Nelson	20172000918	William S. Hart
Penny Hogan	20162000572	AVSTA

Stella Theuer	SRMA-004860 & SRMA-005355	William S. Hart
Dillon Chaffin	20172000468	William S. Hart
Daniel Skerston	SRMA-006215 & SRMA-006362	Westside Union
Maria Cardenas	SRMA-004609	AVSTA
Marcia Woods	20152000527	Keppel USD
Martha Mihalovich	20162001869	Keppel USD
Kevin Steen	20152001323	William S. Hart
Denise Gagliardi	20172001231.00	Westside Union
Suzanne Kwon-Tadman	SRMA-001346	AVSTA
Diana Allen	20182000729 & 20172001721	Castaic USD
Nikki Skelton	20162001488	Westside Union
Juan Trinidad	SRMA-005677	William S. Hart
Donisha Faison	20172001272	Westside Union

Donna Marchand	1335-WC-17-0500194	Antelope Valley UHSD
Sara Perez	1335-WC-17-0500185	Antelope Valley UHSD
Kimberly Allen	1335-WC-13-0500188; 1335- WC-14-0500116; 1335-WC-14- 0500103	Antelope Valley UHSD
Patricia Kracke	1335-WC-17-0500193; 1335- WC-16-0500087	Antelope Valley UHSD
Rocio Flores Floger	1331-WC-16-0500433	Palmdale SD
Mary Jeffrey	1331-WC-19-0500072	Palmdale SD
Carol Cuthbert	1331-WC-18-0500417	Palmdale SD
Marjorie Estrella	1331-WC-17-0500497	Palmdale SD

A motion was made by Sonia Pishehvar to accept the claims as presented and seconded by Jamie Garcia.

AYES:

- Morris Fuselier
- Daniel Ramos
- Jaime Garcia
- Joe Andrews
- Lisa Shaaban
- Dawn Schmucker
- Rhonda Hanson
- Sonia Pishehvar

NOES:

None

A motion was made by Jamie Garcia to move into open session and seconded by Sonia Pishehvar.

AYES:

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES:

None

Return to open session at 8:56am.

## **JPA ADMINISTRATION**

### **JPA Meeting Schedule 19/20**

The JPA meeting schedule for fiscal year 19/20 was presented. A motion to accept the schedule was made by Daniel Ramos and seconded by Joe Andrews. The motion passed.

AYES:

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES:

None

### **Financial Auditor Agreement**

The multi-year Agreement from CPA Clifton, Larson and Allen to act as the JPA's financial auditor was presented. A motion to accept the Agreement as presented was made by

### **Election of Officers**

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Nominations for Officers were solicited by President Hanson. President Hanson nominated Sonia Pishehvar. A motion was made by Lisa Shaaban and seconded by Jamie Garcia to approve Sonia Pishehvar as President. The motion passed.

AYES:

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES:

None

A motion was made by Sonia Pishehvar and seconded by Rhonda Hanson to nominate Dawn Schmucker as Vice-President. The motion passed.

AYES:

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES:

None

A motion was made by Dawn Schmucker and seconded by Rhonda Hanson to nominate Joe Andrews as the Secretary/Treasurer. The motion passed.

AYES:

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

NOES:

None

**Designation of Official JPA Address**

A motion was made by Jaime Garcia and seconded by Sonia Pishehvar to designate the JPA’s official address as:

William S. Hart Union High School District  
21380 Centre Point Parkway  
Santa Clarita, CA 91350

*The motion passed.*

**AYES:**

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

**NOES:**

None

**FINANCIALS**

**Workers’ Compensation Member Contribution Update**

The JPA Manager presented the 19/20 Member Contribution Spreadsheet version 4.1 excluding the three withdrawn member districts. A motion was made by Daniel Ramos and seconded by Sonia Pishehvar to accept the member contributions as presented. The motion passed.

**AYES:**

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

**NOES:**

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None

### **Fiscal Year 19/20 Preliminary Budget**

Ritesh Sharma of York presented the preliminary and final budget for fiscal year 19/20. A motion was made by Daniel Ramos and seconded by Joe Andrews to accept the budget as final. The motion passed.

AYES:

Morris Fuselier

Daniel Ramos

Jaime Garcia

Joe Andrews

Lisa Shaaban

Dawn Schmucker

Rhonda Hanson

Sonia Pishehvar

NOES:

None

### **LOSS CONTROL SERVICES**

#### **Loss Control Fund**

The JPA Manager presented the recommended member allocation of loss control funds for fiscal year 19/20 for the Board's consideration and action. The membership discussed how to allocate the funds and directed the manager to bring the item back for further discussion and action. There was no action taken.

#### **Loss Control Update**

Maria Brunel of POMS & Associates introduced colleague Rachel Michael. An update on recent loss control services and information was presented. There was no action taken.

**CONSENT ITEMS**

- A. Approval of Minutes from March 26, 2019
- B. Treasurer’s Report as of 3.31.19
- C. Check Register as of 5.15.19
- D. Annual Agreement Target Solutions for 19/20
- E. Resolution #052119.1 Authorizing Investment in LAIF
- F. Resolution #052119.2 Authorizing Establishment of Banking Accounts & Signers

A motion was made by Sonia Pishehvar and seconded by Daniel Ramos to approve the Consent Items as presented. The motion passed.

**AYES:**

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

**NOES:**

None

**INFORMATION**

**Visitor's Comments**

None.

**Board Comments**

None.

**Manager Comments**

Payroll for 18/19 true up was sent in April. Comments from the Manager will be received and will be limited to five minutes per person. The first contribution invoice will be moved to issue the first week of August by York.

**Claims Administrators' Comments**

None.



**ADJOURNMENT**

A motion to adjourn was made by Daniel Ramos and seconded by Sonia Pishehvar. The motion passed and the meeting adjourned at 10:15am.

**AYES:**

Morris Fuselier  
Daniel Ramos  
Jaime Garcia  
Joe Andrews  
Lisa Shaaban  
Dawn Schmucker  
Rhonda Hanson  
Sonia Pishehvar

**NOES:**

None